



**Hawaiian Electric Company
NEW HIRE BACKGROUND CHECK
Background Information Services, Inc.**

Candidates offered a position with Hawaiian Electric Company and Hawaiian Electric Industries (HEI) are required to obtain a criminal background check as part of the post-offer process. If there are any questions, or if you do not have access to the internet, please call the HR Service Center at (808) 543-4848, between the hours of 7:30 am – 4:00 pm.

Instructions:

Please use the information below to submit your background check online. This should be done within 2 days of accepting our offer. You may retain this form for your records.

Link: <https://ssl.bisi.com/hecohr>

Username: **hecohr**

Password: **newhire**

Department Name: **Enterprise Technical Software**

Position/Title: **Database Analyst**

JVR #: **3342**

**Note: You will need to submit an electronic signature two (2) times.*